

AE-565

B.B.A. (Part - III)

Term End Examination, 2016-17

INTRODUCTION TO PC SOFTWARE

Group - II

Paper - II

Time : Three Hours] [Maximum Marks : 75

Note : Answer any **five** questions. All questions carry equal marks. Draw diagram wherever possible to justify answer. Give examples. Write answers to the point. Assume data if required so.

1. **What is Computer ? Define it and describe their characteristic and limitations.**
2. **What are the various input and output devices for a personal computer system ? Discuss their uses also.**
3. **What is an Operating System ? Explain the different functionality of an Operating System.**

(2)

✓ **What do you understand by GUI ? Explain the different types of Operating System which are supported by GUI.**

5. **What is MS-Office Package ? Explain the different components of MS-Office.**

✓ **What is Database Software ? Write some query which are used in MS-Access.**

7. **Write an essay on Multimedia Application.**

8. **What is Desktop Publishing ? Write advantages of Pagemaker.** [onlinebu.com](http://www.onlinebu.com)

9. **Discuss, how Viruses, Bombs and Worms can affect a system.**

10. **Write short notes on the following :**
(a) **Risk Analysis**
(b) **Virus Prevention**