AE-565

B.B.A. (Part - III)
Term End Examination, 2016-17

INTRODUCTION TO PC SOFTWARE

Group - II

Paper - II

Time : Three Hours]   [*Maximum Marks* : 75

Note : Answer any **five** questions. All questions carry equal marks. Draw diagram wherever possible to justify answer. Give examples. Write answers to the point. Assume data if required so.

1. What is Computer ? Define it and describe their characteristic and limitations.

2. What are the various input and output devices for a personal computer system ? Discuss their uses also.

3. What is an Operating System ? Explain the different functionality of an Operating System.

(2)

4. What do you understand by GUI ? Explain the different types of Operating System which are supported by GUI.

5. What is MS-Office Package ? Explain the different components of MS-Office.

6. What is Database Software ? Write some query which are used in MS-Access.

7. Write an essay on Multimedia Application.

8. What is Desktop Publishing ? Write advantages of Pagemaker.

9. Discuss, how Viruses, Bombs and Worms can affect a system.

10. Write short notes on the following :

   (*a*) Risk Analysis

   (*b*) Virus Prevention

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