AI-1325

B. B. A. (Part-III)
Term End Examination 2020-21

(Group-B)

Paper : Second

INTRODUCTION to PC SOFTWARE

Time Allowed : Three hours

Maximum Marks : 75

Note : Answer any five questions. All questions carry equal marks. Draw diagrams wherever possible to justify answer. Give examples. Write answers to the point. Assume data if required so.

1. Draw the Architecture of PC and explain function of each component.

2. Explain any three Hardcop's output devices?

3. What is Batch File? Explain how batch file is created with example.

4. Explain the following features of Windows 95 :

   (a) Preemptive Multitasking

   (b) GUI

   (c) Desktop

5. What is Spreadsheet? Explain any five mathematical function used in MS Excel.

6. Write the steps of creation of form for the database.

7. What is Groupware? Explain the features of Lotus.

8. What does multimedia mean to you? Explain selection tools of Adobe Photoshop.

9. Write short notes on Computer Crimes and Computer Ethics.

10. What is Network Virus? Explain firewall used for network protection.